



JOB OPPORTUNITIES

Applications are available online at www.little-creek.com
Contact Human Resources for complete job descriptions.

Employment, residential, and criminal background checks are required.
LCCR is a Drug Free Workplace.

Squaxin Tribal preference is given on hiring.

OPEN POSITIONS

Aracade Rep

Starting Wage: \$9.47

Performs duties in the IT Department's arcade primarily by opening and closing the venue, managing titles and time allotments on gaming consoles, answering customer questions and assisting patrons with use of the facility. *High School Diploma and experience with modern gaming consoles.*

Banquet Coordinator

Starting Wage: DOQ

The Banquet Coordinator is responsible for effective coordination and completion of special events. Must be able to organize and act in a liaison capacity between Marketing, Sales, and Food and Beverage Departments to ensure banquet functions support Casino wide marketing services and customer experience initiatives. *High School Diploma or GED; Minimum of 3 years current managerial experience; Minimum of 3 years Hotel Sales and/ or Banquet experience; Minimum of 3 years Food and Beverage experience.*

Banquet Lead Cook

Starting Wage: DOQ

Acts as immediate Banquet Supervisor to all Cooks and Prep Cooks. Ensures Banquet organization, cleanliness and sanitation. Ensures time and temperature control of Banquet. Ensures prep lists are prepared and Banquet carts are complete and organized. Assigns Banquet station rotation and leads Banquets in all food production. Acts as a liaison between Banquet cooks, Banquet Manager and Banquet Coordinator. *High School Diploma or equivalent. OR three years full service restaurant line cooking experience. 1 year supervisory experience.*

Cage Cashier

Starting Wage: \$11.50 + Tips

Responsible for the controlling and accounting of transactions for the front window, main bank, employee bank and chip bank. Operates ticket redemption machines in accordance with Squaxin Island gaming procedures and internal controls. Responsible for the controlling & accounting of transactions for the front window, main bank, employee bank, and chip bank. Organizational, interpersonal relations skills and a team-oriented attitude are required. ***High school diploma or general education degree (GED). One year related experience in cash handling required and/or training or equivalent combination of education and experience.***

Cage Shift Supervisor

Starting Wage: \$16.00

Supervises all staff in cage cashiering, in absence of Cage Manager, on an as-needed basis. Responsible for the direct supervision and training of all staff in Cage cashiering functions. Responsible for custody of Cage inventory to include chip bank, main bank, employee bank and front window(s). Responsible for custody of electronic game inventory to include video lottery tickets. Responsible for resolving any discrepancies and/or disputes involved in the day to day operation of the cage, and reporting any major problems to the Cage Manager. Participates in the daily reconciliation of cage paperwork. ***Associate's degree (A. A.) or equivalent from two-year college or technical school OR one year related experience and/or training OR equivalent combination of education and experience to successfully perform the job.***

Cosmetologist

Starting Rate: DOQ

The Seven Inlets Cosmetologist provides professional hair, skin and nail services as requested by clients and within the scope of licensure. The Cosmetologist must be familiar with standard concepts, practices, and procedures within this particular field. Must possess excellent communication skills and be able to learn the product and service knowledge necessary to effectively provide wellness and beauty solutions to meet the needs of our guests. Must hold and maintain a current state license in the Cosmetology field. ***High School Diploma or GED. Must be a graduate of an accredited school of cosmetology and maintain a current state cosmetologist license. One or more year experience as a Cosmetologist strongly preferred. Customer service experience is preferred.***

Esthetician

Starting Salary: DOQ

The Seven Inlets Esthetician administers professional facials, waxing services and an array of body treatments to Spa guests. The Esthetician must possess a thorough knowledge of the skin, have excellent facial massage and skin extraction techniques, possess excellent cleanliness and sanitation skills and be willing learn spa specific facial treatment offerings. They must possess excellent communication skills and be able to learn the product and service knowledge necessary to effectively provide wellness and beauty solutions to meet the needs of our guests. ***A High School Graduate or GED. Esthetics license and/or Cosmetology license. One or more years' experience as an Esthetician strongly preferred. Customer service experience is preferred.***

Facilities Technician I

Starting Wage: \$15.50

Installs, maintains and repairs wiring, electrical fixtures, apparatus, and pipe and control equipment for Little Creek Casino Resort facilities. Work with Facility Technician II individuals in training & development. Performs general maintenance repair and fabrication projects and responds to service calls as required in a timely manner. Performs preventative maintenance and repairs relative to plumbing, electrical, mechanical, heating, and cooling or ventilation systems as assigned. Knowledge of carpentry, woodworking skills and proper use of tools; basic mechanical aptitude. ***Associate's degree (A. A.) or equivalent from two-year College or technical school. Three years engineering / facilities related experience and/or training or equivalent combination of education and experience. Knowledge and/or experience of wiring circuits, panel and breakers. Maintenance and repair background of all kitchen equipment and systems, refrigeration and HVAC systems Certification.***

Hotel Housekeeping Manager

Starting Grade: 7

Responsible for the management of the Hotel Housekeeping Department and Laundry Operations. *Prefer an Associate's degree (A.A.) or equivalent from two-year College or technical school; OR 3 years related experience and/or training; OR equivalent combination of education and experience. Experience should be specific to Housekeeping and Laundry Operations. OPERA PMS system experience preferred. Red Rock or other computer software purchasing system experience preferred. ADP Payroll software or other similar program preferred.*

Position Closes:

11/28/16

Hotel Housekeeping Supervisor

Starting Grade: 23

Responsible for assisting in the supervision and management of the Hotel Room Attendants, Laundry Room Attendants and Housemen. *Associate's degree (A.A.) or equivalent from two-year College or technical school; or five years related experience and/or training; Or equivalent combination of education and experience. Experience should be specific to the Hospitality Industry.*

Island Grille Cashier/ Hostess Lead

Starting Rate: \$10.50

Maintain all policy and procedures. Assist in coordinating and training all new employees for Island Grille. Assist in scheduling and all training endeavors. Responsible for room setup and coordinating activities of dining room, receives cash from customers or employees in payment for food & beverages received in Island Grille. *High school diploma or general education degree (GED). Six months fast food service or restaurant service experience. Knowledge of customer service, cashiering or cash handling related experience and/or training OR equivalent combination of education and experience.*

Island Grille Cashier/Hostess

Starting Wage: \$9.50 /\$10.50

Responsible for room setup and coordinating activities of dining room, receives cash from customers or employees in payment for food & beverages received in Island Grille. *High school diploma or general education degree (GED). Six months fast food service or restaurant service experience. Knowledge of customer service, cashiering or cash handling related experience and/or training or equivalent combination of education and experience.*

Island Grille Food Server

Starting Wage: \$9.47 + Tips

Serve Food and Beverages to patrons in dining establishment. Provide informed, quality Guest service in a timely manner. Present menu, answer questions, ability to clearly communicate menu specifications and detail to guests and makes suggestions regarding food and beverage. *High School Diploma or equivalent, one year experience or combination of equivalent training and experience.*

Island Grille Lead Cook

Starting Wage: \$12.00 or current salary +\$1.00

Acts as immediate on Line Supervisors to all Cooks and Prep Cooks. Ensures line organization, cleanliness and sanitation. Ensures prep lists are prepared and line is stocked. Assigns line station rotation and leads line in all food production. Acts as a liaison between line cooks, Kitchen Manager and Assistant Kitchen Manager. Assists with coordination and training for all line activities, following Kitchen Manager and Assistant Kitchen Managers direction. Monitors all aspects of food service in assigned area to ensure quality, sanitary preparation and presentation. Consults with Kitchen Manager and Assistant Kitchen Manager on daily operations, recipes, staff, menu, preparation and presentation of food. Cooks and ensures line staff properly portions and prepares foodstuff and menu items in quantities according to menu items ordered and number of persons to be served. *High School Diploma or equivalent, three years full service restaurant line cooking experience. 1 year supervisory experience.*

Main Kitchen Lead Cook**Starting Wage: \$12.00 or current salary + \$1.00**

Prepares and cooks family style meals for guests and employees of Creekside Buffet and the Employee Dining room. Cooks foodstuffs in quantities according to menu and number of persons to be served. Assists the Kitchen Manager in directing the activities of one or more workers who assist in preparing and serving meals. Assists the Kitchen Manager in coordinating activities of Main Kitchen to effect operational efficiency and economy. Assists the Kitchen Manager in training and developing staff on techniques, equipment, recipes, preparation methods and presentation. Orders supplies and keeps records and accounts at the direction of the Kitchen Manager. Assists the Kitchen Manager in developing food lists and ensures that sufficient items are ordered weekly; Eliminates or adds items to list at the direction of the Kitchen Manager. Responsible for regulatory compliance in assigned areas of responsibility. ***Culinary Arts certificate from college or technical school; and three years related experience and/or training; or equivalent combination of education and experience to perform the job.***

Service Bar Bartender**Starting Wage: \$9.47 + Tips**

Prepares alcoholic beverages for guests in dining room, lounge, and in other locations throughout the casino. Prepares all standard and nonstandard alcoholic beverages in accordance with established recipes. Chills wines to be served. Responsible for checks issued to him/her and acts as a cashier in service bar. Prepares wines, cocktails, and other liquor for guests and servers according to established policy. Cleans assigned service area and restock bar supplies as needed. Promotes positive customer relations. ***High school diploma or general education degree (GED). Bartender Training and/or Previous Bartender Experience, OR equivalent combination of education and experience. Certificate in Mixology preferred. Current Class 12 Mixologist Permit. Current State of Washington Food Worker's Card***

Slot Technician**Starting Wage: \$15.00**

Troubleshoots and provides maintenance on VLT (Video Lottery Terminal) networks and associated assemblies. Upgrades network hardware and software components as required and/or assigned by the Slot Tech Manager. Installs, upgrades, and configures gaming equipment, permissions, and software on servers for Electronic Games, Keno, and Bingo. Provides technical support to workers in front of the house casino equipment such as, Keno, Bingo and VLT. Responsible for maintaining all gaming equipment components for Electronic Games, Keno and Bingo as directed by the Slot Tech Manager. Responsible for security and integrity of front of the house gaming equipment and networks. Prioritize workload to meet business demands. ***High school diploma or general education degree (GED). Eighteen to twenty-four months related experience and/or training; or equivalent combination of education and experience. Must have knowledge of Windows, networking, basics and protocols, as well as PC maintenance and repair. Previous work with VLT's (Video Lottery Terminal) preferred; must have the technical knowledge to install, repair, troubleshoot and convert all gaming equipment.***

Social Media Coordinator**Starting Wage:DOQ**

The Social Media/ PR Representative will actively participate in a wide variety of social media activities such as blogging, social bookmarking, commenting, etc. and is well-connected with the broader social media world. ***Bachelor's Degree in Marketing, Business, Communications, Journalism, English or related field or equivalent experience preferred. Must have experience with social media tools and platforms such as Facebook, Twitter, LinkedIn, Flickr, YouTube, Vimeo, etc. Experience implementing social media tools for businesses, tracking success and analyzing results is essential. Experience sourcing and managing content development and publishing for social networking functions. Experience integrating PR initiatives with social media marketing. Experience with SEM and SEO preferred. Requires excellent written and communication and interpersonal skills.***

Steward

Starting Wage: \$10.50

Maintains and sanitizes main kitchen and surrounding areas under the supervisor of the Executive Steward. ***High school diploma or general education degree (GED). Three months related experience and/or training or equivalent combination of education and experience.***

Table Games Floor Supervisor

Starting Wage: \$19.00

A Floor Supervisor directly supervises employees in the Table Games Department. Carry out supervisory responsibilities in accordance with the organization's established policies and procedures. Courtesy and helpfulness to guests and co-workers are fundamental requirements of the position. ***High School Diploma or equivalent. A minimum of three years Table Games experience. One year experience of deal time in both Craps and Roulette. Must demonstrate knowledge of basic strategy at a proficiency rate of 80% by way of exams. Knowledge and practice of all Title 31 Regulations is required.***

Squaxin Island Tribal Members: APPRENTICE OPPORTUNITY

The SIT Apprentice for Hotel Management gains knowledge and experience required for promotion to an executive level position. This position is under the direction of the Hotel Operations Director and other experienced personnel. The SIT Apprentice for Hotel Management ensures that the Hotel Department achieves or exceeds the organization's goals relating to operations and management while providing the highest level of customer service to all guests of Little Creek Casino Resort.

This position is to be staffed by a Squaxin Island Tribal Member with requisite qualifications, interest, and commitment to participate in the Hotel Department Apprenticeship Program (beginning date of hire), in conjunction with two-years of generalized hospitality studies and to maintain an acceptable and eligible educational status. At the successful completion of the training program, the Tribal Member will receive college credits, professional training through various Programs, together with extensive and varied on-the-job training.

Education and/or Experience:

The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Associate of Arts (A.A) and three (3) years of related experience.
- *OR* a High School Diploma with four (4) years of related experience.
- Must have at least one (1) year of prior Hotel experience.

TO APPLY: Please submit the following items to Human Resources: (1) LCCR application (2) Cover letter (3) Resume.

If interested in applying, please contact 360.432.7036

**To check on status of application, please contact
Louise Rioux 360.432.7049**

Applications must be entirely completed to be considered.

**Always accepting applications
To develop a pool of qualified candidates for:**

Beverage Servers

Cooks

Class II Cashier

Deli Attendants

Drop and Count Team Members

Environmental Services Attendant

F & B Room Service Attendants

Hotel Housekeeping

Hotel Room Attendant

Keno Runner

Kitchen Janitor

Player's Club Representative

Retail Associate

Security Officers

**Always accepting applications for qualified
Table Games and Poker Dealers!**