



Squaxin Island Tribe

**Little Creek Casino Resort**

91 West State Route 108

Shelton, WA 98584

800-667-7711

REQUEST FOR PROPOSALS

For

**Property Bark Replacement**

The Squaxin Island Tribe's Little Creek Casino Resort (LCCR) invites qualified bidders to submit proposals for contract services to:

Little Creek Casino Resort  
Renay VanDelden, Procurement & Supply Chain Manager  
[Renay.VanDelden@LittleCreek.com](mailto:Renay.VanDelden@LittleCreek.com)

**Issue/Posting Date:** 04/17/26  
**Notice of Intent to Participate:** 04/30/26  
**Proposals Due:** 05/08/26

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### 1. Background and Scope of Work

See additional *Section 14. Scope of Work Pictures* at end of RFP

This Request for Proposal (RFP) is issued to solicit qualified bidders to assist LCCR with the removal and installation of landscaping bark throughout the resort property. The scope of work includes the removal of all existing landscaping bark, preferably using a vacuum truck, in the areas identified in Section 14.

The proposal shall also include the installation of new landscaping bark in all areas where bark has been removed. New bark shall be installed at a uniform depth of four (4) inches and shall consist of Medium Fir bark. Following removal, all areas shall be raked and graded as necessary to restore a smooth and level surface prior to the installation of new bark. New bark will be raked and graded to achieve a smooth appearance. **Work must be completed by May 30, 2026.**

### 2. Bid Requirements

Interested, qualified contractors or consultants must complete the attached *Bid Form*, which includes space for a firm, fixed price proposal, and a proposed schedule for completion (unless marked as N/A). Bidders must also complete the *Contractor & Consultant Qualifications Form* and provide the requested information. Please see below for the description of a qualified contractor/consultant.

All aspects of the project must comply with the following codes and regulatory guidelines:

- International Building Code
- Occupational Safety and Health Administration (OSHA)
- Washington Industrial Safety and Health Act (WISHA)

### 3. Contractor/Consultant Qualifications

In order to bid on the proposed project, contractor/consultant must be considered to be a qualified applicant. Qualification requirements are listed below and referenced in the *Contractor & Consultant Qualifications Form*. The form must be completed along with the bid in order to be considered.

- Contractor/consultant to provide information on related tribal and non-tribal projects completed by your firm within the past 5 years.
- Provide a copy of a current Washington State general contractor/consultant license.
- Contractor/consultant to accommodate and successfully provide required contracted services on a timely basis. Proposed schedule will be a considered part of the *Bid Form*.

- Financial stability and strength of the submitting contractor/consultant will be determined by their bonding capacity. A line item is listed on the form. Proof will be required upon award of bid.
- If bonding is nonapplicable, a Certificate of Insurance and bank letter and/or creditor references should be included.
- Positive references from previous clients.

#### **4. Instructions to Prospective Contractors – Submittal Instructions**

Renay VanDelden, Procurement & Supply Chain Manager, will receive submittals on behalf of the Little Creek Casino Resort. Please note that the Tribe prefers a digital version of your submission. Bound hard copies are also acceptable, but must be submitted in a sealed envelope clearly marked in the lower left-hand corner with the name of the RFP.

A complete submittal should contain:

- A. Completed *Bid Proposal Form*
- B. Completed *Contractor/Consultant Qualifications Form* and supplemental information
- C. Proof of Indian Ownership (if applicable)
- D. Any State or Tribal licensing

#### **5. Review Process**

The Respondent's proposal will be reviewed by the LCCR's RFP Committee with the following criteria in mind:

- A. The Respondent's qualifications, and those of its in-house personnel who will be directly responsible for managing the engagement, will be 40% of the evaluation. This includes the demonstrated capacity and capability of the Respondent to perform work of comparable scope and complexity. The qualification information requested is on the Contractor/Consultant Qualification form and must be fully completed.
- B. The project cost will be 40% of the evaluation. Although selecting the lowest bidder is not the goal, where equally qualified contractors/consultants are being considered, cost will be the determining factor. This amount will be listed on the Bid Form and signed by the Respondent.
- C. Review of the Respondent's proposed schedule will be 20% of the evaluation. The expectation is that this project follow the proposed schedule and that long lead items are taken into consideration.

#### **6. Proposal Due Date and Time**

Interested Contractors/Consultants must submit their proposals no later than Friday, May 8th, 2026, at 12 p.m.

Deliver to: Renay VanDelden, Procurement & Supply Chain Manager  
[Renay.VanDelden@LittleCreek.com](mailto:Renay.VanDelden@LittleCreek.com)

Bids will be delivered to the Little Creek Casino Resort and privately opened by The Tribe within 24 hours of the due date. See Notification to Award below for result information.

**7. Conflict of Interest**

Information regarding possible conflicts of interest should be provided as part of the qualification response. Such information will be taken into consideration in making a decision on the selection of the contractor. Should a conflict arise during preparation for or while undertaking these services, the contractor must immediately advise Procurement and Supply Chain Manager, Renay VanDelden, of such conflict by email [Renay.VanDelden@LittleCreek.com](mailto:Renay.VanDelden@LittleCreek.com).

**8. Davis-Bacon Wages**

Davis-Bacon Wages      Apply      Do Not Apply     to this RFP

**9. Inquiries**

All inquiries concerning this RFP should be directed to Renay VanDelden, Procurement & Supply Chain Manager – [Renay.VanDelden@LittleCreek.com](mailto:Renay.VanDelden@LittleCreek.com). Any firm that makes contact with another member of our operations team regarding this RFP will be disqualified from bidding. Inquiries must be submitted at least one (1) week prior to RFP submission deadline. All inquiries and provided answers will be shared anonymously with all competing bidding firms within three (3) business days of inquiry submission.

**10. Native American Preference Policy**

Applicants may assert a claim for tribal preference on the *Contractor/Consultant Qualifications Form* and provide supporting documentation.

Indian preference may be used in the purchase of goods or services. Indian preference is preferential treatment in securing goods and services from Alaska Natives and Indians, or Indian Owned Enterprises, as provided in Public Law 93-638, Section 7(b) Indian Self Determination and Education Assistance Act, January 1975.

All awarding contracts or subcontracts for supplies, services, labor, or materials in the amount of \$35,000 or more, where the majority of the work on the contract or subcontract will occur on lands subject to the jurisdiction of the Squaxin Island Tribe, shall give preference to Indian Owned Enterprises in the award of such contracts or subcontracts.

Unless federal law or the source of funds requires a different consideration, an Indian Owned Enterprise shall be considered among all preference applicants.

Preference will apply to bids that are within the percentages below of the lowest bid submitted by a qualified bidder not claiming preference, provided that the successful Indian Owned Enterprise agrees to perform the work at the cost of the lowest bid submitted by a qualified bidder not claiming preference.

Bid Preference Table:

Where the lowest responsive bid is:	Bid preference amount:
Less than \$100,000	10%
At least \$100,000 but less than \$500,000	5%
At least \$500,000 but less than \$1,000,000	3%
\$1,000,000 or more	1%

In circumstances where issues in addition to cost form a part of the decision-making, for example, design, experience, and/or timeliness, preference will be considered in the cost element only. In such circumstances, the bid document will identify the relevant elements and the scoring methodology to be used.

**11. Tribal Sovereignty**

Nothing herein shall be deemed to waive the sovereign immunity of the Tribe, the Squaxin Island Tribe, or the enterprises, agents, or employees of any of them.

**12. Right to Reject**

The Squaxin Island Tribe and their agents reserve the right to reject any or all bids, or any part thereof, to waiver irregularities or informalities in the bid or bidding process.

**13. Notification of Award**

The Squaxin Island Tribe reserves all rights to award, or not award, any of the individual items listed under the scope of work above upon issuance of an Award of Contract. The Tribe will provide written notice to the successful bidder of actual items awarded.

It is expected that a decision selecting the successful Interested Contractor/Consultant will be made within four (4) weeks of the closing date for the receipt of proposals. Upon conclusion of final negotiations with the successful firm, all Contractors/Consultants submitting proposals in response to this Request for Proposal will be informed, in writing, of the name of the successful firm. No other competing bid information will be provided outside of the notification process.

**14. Scope of Work Pictures**

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