



Squaxin Island Tribe

**Little Creek Casino Resort**

91 West State Route 108

Shelton, WA 98584

800-667-7711

REQUEST FOR PROPOSALS

For

**Welcome Poles Refurbishment**

The Squaxin Island Tribe’s Little Creek Casino Resort (LCCR) invites qualified bidders to submit proposals for contract services to:

Little Creek Casino Resort  
Renay VanDelden, Procurement & Supply Chain Manager  
[Renay.VanDelden@LittleCreek.com](mailto:Renay.VanDelden@LittleCreek.com)

**Issue/Posting Date:** Tuesday, June 2, 2026  
**Notice of Intent to Participate:** Tuesday, June 16, 2026 (2 weeks after posting)  
**Proposals Due:** Monday, June 29, 2026 at 3PM

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### 1. Background and Scope of Work

See additional *Section 15. Scope of Work Pictures* at end of RFP

#### PROJECT BACKGROUND

Little Creek Casino Resort (“LCCR”), a wholly owned enterprise of the Squaxin Island Tribe, is soliciting proposals from qualified artists, conservators, restoration specialists, or firms experienced in the preservation and restoration of culturally significant carved works and monumental outdoor artwork.

The project involves the assessment, restoration, preservation, and long-term stewardship of two existing red cedar welcome poles located at the Salish Cliffs Golf Course near the clubhouse parking entrance in Shelton, Washington.

The poles were originally carved in approximately 1997–2008 as traditional Coast Salish artwork and have since experienced natural weathering and deterioration from prolonged outdoor exposure. LCCR seeks professional restoration services intended to preserve the structural integrity, artistic character, and long-term sustainability of the poles while respecting the cultural and historical significance of the artwork.

Due to the public visibility and historical sensitivity associated with the poles, respondents are expected to approach the project with professionalism, cultural awareness, and thoughtful consideration for preservation practices and stakeholder engagement.

This solicitation is intended to provide an open, fair, and transparent procurement process. Original artists, prior contributors, and new respondents are all welcome to participate. Selection will be based on qualifications, proposed methodology, demonstrated experience, project understanding, cultural stewardship, and overall best value to the Tribe and organization.

#### SCOPE OF WORK

The selected respondent shall provide all labor, supervision, materials, equipment, transportation, documentation, and professional expertise necessary to complete the restoration and preservation project.

Services may include, but are not limited to:

A. Condition Assessment

- Conduct a comprehensive on-site inspection of both totem poles
- Evaluate structural condition, weathering, deterioration, cracking, rot, paint degradation moisture exposure, biological growth, insect activity, and other visible deficiencies
- Identify areas requiring stabilization, repair, restoration, reconstruction, or replacement

B. Restoration & Preservation Plan

Respondents shall provide a detailed proposed methodology that includes:

- Surface cleaning methods
- Preservation and conservation techniques
- Structural stabilization approach, if applicable
- Carving repair or reconstruction methods
- Paint restoration and coating systems
- Moisture protection and long-term weather resistance measures
- Proposed materials and products
- Approach to maintaining artistic and cultural integrity
- Identification of any elements proposed for replacement versus preservation

C. Restoration Services

- Perform approved restoration and preservation work in accordance with accepted professional practices.
- Coordinate work sequencing and site access with LCCR representatives
- Protect surrounding property, landscaping, and public access areas during construction activities
- Minimize operational impacts to golf course guests and staff

D. Documentation & Deliverables

Provide:

- Written assessment findings
- Photographic documentation before, during, and after restoration
- Product and material specifications
- Maintenance recommendations
- Recommended inspection and preservation schedule
- Warranty information for workmanship and materials, if applicable

E. Stakeholder Coordination

The selected respondent may be required to participate in meetings, presentations, or review discussions with designated Tribal representatives, organizational leadership, facilities personnel, cultural stakeholders, or other project representatives throughout the project duration.

## **CULTURAL STEWARDSHIP & SENSITIVITY REQUIREMENTS**

The totem poles subject to this solicitation are culturally significant works of public Indigenous artwork. Respondents are expected to conduct themselves professionally, respectfully, and collaboratively throughout the duration of the project.

The selected respondent may be required to:

- Coordinate with designated Tribal representatives, cultural advisors, historians, facilities personnel, or leadership representatives
- Participate in project discussions or cultural review processes as requested
- Follow any site-specific protocols established by LCCR or the Squaxin Island Tribe
- Utilize restoration methods and materials appropriate for culturally significant carved works

LCCR reserves the right to require revisions to proposed restoration approaches if determined to be inconsistent with the goals, stewardship priorities, or cultural expectations of the organization.

Nothing in this solicitation shall be interpreted as granting artistic control or interpretive authority to any respondent beyond the scope of the awarded contract.

### **RESTORATION PHILOSOPHY & PRESERVATION STANDARDS**

LCCR intends for this project to emphasize responsible preservation, stabilization, and restoration practices that respect the historical and artistic integrity of the poles while supporting long-term durability and stewardship.

Respondents should clearly distinguish within their proposals:

- Preservation versus replacement
- Restoration versus reconstruction
- Cosmetic refinishing versus structural repair
- Original material retention versus proposed replacement elements

Proposals should identify:

- Anticipated restoration techniques
- Proposed coatings, paints, preservatives, or sealants
- Structural stabilization methods, if applicable
- Moisture mitigation or weather protection strategies
- Long-term maintenance recommendations

LCCR reserves the right to negotiate or modify restoration approaches prior to contract award.

### **PROJECT DOCUMENTATION & OWNERSHIP**

All project documentation produced as part of this solicitation or resulting contract, including reports, photographs, drawings, restoration records, progress images, specifications, and related materials, shall become the property of Little Creek Casino Resort and/or the Squaxin Island Tribe unless otherwise agreed in writing.

Respondents shall not publish, reproduce, distribute, or commercially utilize project photographs, designs, or restoration materials without prior written authorization from LCCR.

LCCR reserves the right to document the project for archival, educational, cultural, operational, or public communication purposes.

## **2. Bid Requirements**

Interested, qualified contractors or consultants must complete the attached *Bid Form*, which includes space for a firm, fixed price proposal, and a proposed schedule for completion (unless marked as N/A). Bidders must also complete the *Contractor & Consultant Qualifications Form* and provide the requested information. Please see below for the description of a qualified contractor/consultant.

All aspects of the project must comply with the following codes and regulatory guidelines:

- International Building Code
- Occupational Safety and Health Administration (OSHA)
- Washington Industrial Safety and Health Act (WISHA)

## **3. Contractor/Consultant Qualifications**

In order to bid on the proposed project, contractor/consultant must be considered to be a qualified applicant. Qualification requirements are listed below and referenced in the *Contractor & Consultant Qualifications Form*. The form must be completed along with the bid in order to be considered.

- Contractor/consultant to provide information on related tribal and non-tribal projects completed by your firm within the past 5 years.
- Provide a copy of a current Washington State general contractor/consultant license.
- Contractor/consultant to accommodate and successfully provide required contracted services on a timely basis. Proposed schedule will be a considered part of the *Bid Form*.
- Positive references from previous clients.

## **4. Instructions to Prospective Contractors – Submittal Instructions**

Renay VanDelden, Procurement & Supply Chain Manager, will receive submittals on behalf of the Little Creek Casino Resort. Please note that the Tribe prefers a digital version of your submission. Bound hard copies are also acceptable, but must be submitted in a sealed envelope clearly marked in the lower left-hand corner with the name of the RFP.

A complete submittal should contain:

- A. Completed *Bid Proposal Form*
- B. Completed *Contractor/Consultant Qualifications Form* and supplemental information
- C. Proof of Indian Ownership (if applicable)
- D. Any State or Tribal licensing

## 5. Review Process

The Respondent's proposal will be reviewed by the LCCR's RFP Committee with the following criteria in mind:

- A. The Respondent's qualifications, and those of its in-house personnel who will be directly responsible for managing the engagement, will be 40% of the evaluation. This includes the demonstrated capacity and capability of the Respondent to perform work of comparable scope and complexity. The qualification information requested is on the Contractor/Consultant Qualification form and must be fully completed.
- B. The project cost will be 40% of the evaluation. Although selecting the lowest bidder is not the goal, where equally qualified contractors/consultants are being considered, cost will be the determining factor. This amount will be listed on the Bid Form and signed by the Respondent.
- C. Review of the Respondent's proposed schedule will be 20% of the evaluation. The expectation is that this project follow the proposed schedule and that long lead items are taken into consideration.

## 6. Proposal Due Date and Time

Interested Contractors/Consultants must submit their proposals no later than Monday, June 29 at 3PM.

Deliver to: Renay VanDelden, Procurement & Supply Chain Manager  
[Renay.VanDelden@LittleCreek.com](mailto:Renay.VanDelden@LittleCreek.com)

Bids will be delivered to the Little Creek Casino Resort and privately opened by The Tribe within 24 hours of the due date. See Notification to Award below for result information.

## 7. Conflict of Interest

Information regarding possible conflicts of interest should be provided as part of the qualification response. Such information will be taken into consideration in making a decision on the selection of the contractor. Should a conflict arise during preparation for or while undertaking these services, the contractor must immediately advise Procurement and Supply Chain Manager, Renay VanDelden, of such conflict by email [Renay.VanDelden@LittleCreek.com](mailto:Renay.VanDelden@LittleCreek.com).

## 8. Davis-Bacon Wages

Davis-Bacon Wages  Apply  Do Not Apply to this RFP

## 9. Inquiries

All inquiries concerning this RFP should be directed to Renay VanDelden, Procurement & Supply Chain Manager – [Renay.VanDelden@LittleCreek.com](mailto:Renay.VanDelden@LittleCreek.com). Any firm that makes contact with another member of our operations team regarding this RFP will be disqualified from bidding. Inquiries must be submitted at least one (1) week prior to RFP submission deadline. All inquiries and provided answers will be shared anonymously with all competing bidding firms within three (3) business days of inquiry submission.

**10. Native American Preference Policy**

Applicants may assert a claim for tribal preference on the *Contractor/Consultant Qualifications Form* and provide supporting documentation.

Indian preference may be used in the purchase of goods or services. Indian preference is preferential treatment in securing goods and services from Alaska Natives and Indians, or Indian Owned Enterprises, as provided in Public Law 93-638, Section 7(b) Indian Self Determination and Education Assistance Act, January 1975.

All awarding contracts or subcontracts for supplies, services, labor, or materials in the amount of \$35,000 or more, where the majority of the work on the contract or subcontract will occur on lands subject to the jurisdiction of the Squaxin Island Tribe, shall give preference to Indian Owned Enterprises in the award of such contracts or subcontracts.

Unless federal law or the source of funds requires a different consideration, an Indian Owned Enterprise shall be considered among all preference applicants.

Preference will apply to bids that are within the percentages below of the lowest bid submitted by a qualified bidder not claiming preference, provided that the successful Indian Owned Enterprise agrees to perform the work at the cost of the lowest bid submitted by a qualified bidder not claiming preference.

Bid Preference Table:

Where the lowest responsive bid is:	Bid preference amount:
Less than \$100,000	10%
At least \$100,000 but less than \$500,000	5%
At least \$500,000 but less than \$1,000,000	3%
\$1,000,000 or more	1%

In circumstances where issues in addition to cost form a part of the decision-making, for example, design, experience, and/or timeliness, preference will be considered in the cost element only. In such circumstances, the bid document will identify the relevant elements and the scoring methodology to be used.

**11. Tribal Sovereignty**

Nothing herein shall be deemed to waive the sovereign immunity of the Tribe, the Squaxin Island Tribe, or the enterprises, agents, or employees of any of them.

**12. Right to Reject**

The Squaxin Island Tribe and their agents reserve the right to reject any or all bids, or any part thereof, to waiver irregularities or informalities in the bid or bidding process.

**13. Notification of Award**

The Squaxin Island Tribe reserves all rights to award, or not award, any of the individual items listed under the scope of work above upon issuance of an Award of Contract. The Tribe will provide written notice to the successful bidder of actual items awarded.

It is expected that a decision selecting the successful Interested Contractor/Consultant will be made within four (4) weeks of the closing date for the receipt of proposals. Upon conclusion of final negotiations with the successful firm, all Contractors/Consultants submitting proposals in response to this Request for Proposal will be informed, in writing, of the name of the successful firm. No other competing bid information will be provided outside of the notification process.

**14. Scope of Work Pictures**

**Current State**



Original State



