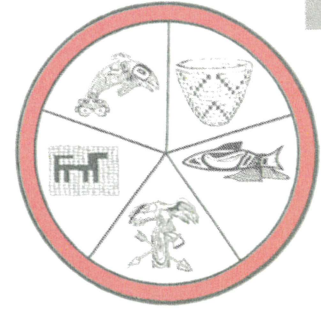




## REQUEST FOR PROPOSAL (RFP)



# Instruction & Coordination of HS+ / ABE / GED Courses

## Squaxin Island Workforce Development Program

The Squaxin Island Workforce Development Program is seeking qualified instructors or educational organizations/institutions to provide instruction and coordination for our High School & Beyond program.

This opportunity supports youth (16+) and adult learners in reaching their educational goals and building stronger pathways to employment, self-sufficiency and cultural empowerment.

### Services Needed

- Provide HS+, ABE, and GED classroom instruction
- Coordinate with WFD staff for student progress tracking
- Develop individualized education plans
- Coordinate with WFD staff to maintain attendance and outcome records.
- Support culturally responsive and relevant learning experiences

**Proposal Deadline:** 09/18/2026

**Anticipated Start:** 10/01/2026

**Contract Term:** 10/01/2026—09/30/2027

Email Proposals To: Michael Henderson, Squaxin Island  
Workforce Development Employment & Training Specialist at

**MSHenderson@squaxin.us**

### Ideal Candidates

- Background in Education, Adult Learning, or related field.
- Experience teaching HS+, ABE, and or GED-level learners
- Strong communication and organizational skills
- Commitment to empowering learners through education

### How to Apply

Submit your proposal including:

- Cover letter & qualifications
- Instructional & Coordination plan
- Budget proposal
- References