



SQUAXIN ISLAND TRIBE

RESOLUTION NO. 08-85 OF THE SQUAXIN ISLAND TRIBAL COUNCIL

WHEREAS, the Squaxin Island Tribal Council is the Governing Body of the Squaxin Island Tribe, its members, its lands, its enterprises and its agencies by authority of the Constitution and Bylaws of the Squaxin Island Tribe, as approved and adopted by the General Body and the Secretary of the Interior on July 8, 1965; **and**

WHEREAS, the Tribe is a federally-recognized Indian Tribe possessing reserved powers, including the powers of self-government; **and**

WHEREAS, under the Constitution and the Bylaws and inherent sovereignty of the Tribe, the Squaxin Island Tribal Council is charged with the duty of protecting the health, security, education and general welfare of the tribal members, and with protecting and managing the lands and treaty resources and rights of the Tribe; **and**

WHEREAS, the Squaxin Island Tribal Council has an established commitment to and history of working to obtain funding from various sources, including federal and tribal funding, for on-reservation and off-reservation transportation projects of importance to the Tribe and the surrounding community; **and**

WHEREAS, the Squaxin Island Tribal Council is aware that the Bureau of Indian Affairs (BIA) through its Indian Reservation Roads (IRR) program provides funds for eligible priority transportation projects and programs, including the BIA IRR 2% *Planning* program; **and**

WHEREAS, the Squaxin Island Tribal Council is aware that *transportation planning* – to update required transportation documents, to coordinate with required organizations, to develop and fund priority transportation projects and programs – is a top priority that requires a P.L. 93-638 contract for BIA IRR program funding and development; **and**

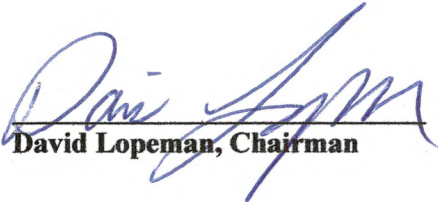
WHEREAS, the Squaxin Island Tribal Council is aware that the *existing* P.L. 93-638 contract for 2% Planning is old and will be closed, that a *new* contract is required to continue the BIA IRR 2% Planning program; **and**

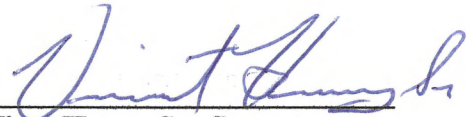
NOW THEREFORE BE IT RESOLVED, that the Squaxin Island Tribal Council hereby request that the Tribe enter into a cost reimbursable contract with the U.S. Department of Interior, Bureau of Indian Affairs, according to P.L. 93-638, Part 900, for the BIA IRR 2% Planning program.

BE IT FURTHER RESOLVED, that the Squaxin Island Tribal Council further authorizes the Chairman, Executive Director, and the Director of Planning and Community Development to be the Tribe's representative in all future matters requiring Tribal authorization for this project, to negotiate for advance funding in executing the project, to perform all necessary transactions as permitted by P.L. 93-638 authorized hereunder, including obtaining federal approval and executing any and all documents necessary to accomplish the same, and that these authorities shall be for the duration of the funded project.

CERTIFICATION

The Squaxin Island Tribal Council does hereby certify that the foregoing Resolution was adopted during a regular meeting held on this 14 day of August 2008, and was passed by a vote of 5 for, and 0 against with 0 abstentions.


David Lopeman, Chairman

Attested by: 
Vince Henry, Sr., Secretary


Arnold Cooper, Vice-Chairman

Squaxin Island Tribe (IRR Tribe 121) * 2% Planning

**MODEL 108 CONTRACT APPLICATION INFORMATION
INFORMATION REQUIRED IN 25 CFR PART 900**

The following is an excerpt from the above regulations. The Tribe may use this to answer each item below when submitting a contract application

Sec. 900.8 What must an initial contract proposal contain?

An initial contract proposal must contain the following information (you may use this word document to complete the information and return as your application):

(a) The full name, address and telephone number of the Indian tribe or tribal organization proposing the contract. Squaxin Island Tribe, SE 10 Squaxin Ln, Shelton, WA 98584, (360) 426-9781.

(b) If the tribal organization is *not* an Indian tribe, the proposal must also include:

(1) a copy of the tribal organization's organizational documents (e.g., charter, articles of incorporation, bylaws, etc.).

(2) The full name(s) of the Indian tribe(s) with which the tribal organization is affiliated.

(c) The full name(s) of the Indian tribe(s) proposed to be served. Squaxin Island Tribe.

(d) A copy of the authorizing resolution from the Indian tribe(s) to be served. See attached resolution.

(1) If an Indian tribe or tribal organization proposes to serve a specified geographic area, it must provide authorizing resolution(s) from all Indian tribes located within the specific area it proposes to serve. However, no resolution is required from an Indian tribe located outside the area proposed to be served whose members reside within the proposed service area.

(2) If a currently effective authorizing resolution covering the scope of an initial contract proposal has already been provided to the agency receiving the proposal, a reference to that resolution by number.

(e) The name, title, and signature of the authorized representative(s) of the Indian tribe or tribal organization submitting the contract proposal. See attached resolution. Contacts include David Lopeman* (Chair), Ray Peters* (Executive Director), Whitney Jones (Deputy Executive Director), Brian Thompson* (Planning and Community Development Director), Lynn Scroggins (Planner), Julie Goodwin (Contracts and Grants Compliance Officer), Deborah Stoehr (Finance Director), Kevin Lyons (Legal Director). * are authorized representatives per tribal resolution.

(f) The date of submission of the proposal. See attached cover letter.

(g) A brief statement of the programs, functions, services, or activities that the tribal organization proposes to perform, including:

(1) A description of the geographical service area, if applicable, to be served. Squaxin will update transportation planning documents, coordinate with related transportation organizations, and develop priority projects and programs as needed.

(2) The estimated number of Indian people who will receive the benefits or services under the proposed contract. The 2008 Squaxin service population is 2640.

(3) An identification of any local, area, regional, or national level departmental programs, functions, services, or activities to be contracted, including administrative functions. Squaxin is contracting with Community Transportation Association of America (CTAA), and Thurston Regional Planning Council (TRPC) for transit planning.

(4) A description of the proposed program standards. See attached scope of work.

(5) An identification of the program reports, data and financial reports that the Indian tribe or tribal organization will provide, including their frequency. Quarterly SF-269 Financial Status Reports with supporting expenditures, Quarterly Narrative reports, annual A-133 Single Audits.

(6) A description of any proposed redesign of the programs, services, functions, or activities to be contracted. Not applicable.

(7) Minimum staff qualifications proposed by the Indian tribe and tribal organization, if any. Staff and management are well qualified to perform the services and duties required of this contract. Resumes, job descriptions, and other supportive documentation is available upon request.

(8) A statement that the Indian tribe or tribal organization will meet the minimum procurement, property and financial management standards set forth in Subpart F, subject to any waiver that may have been granted under Subpart K. See statement in the attached cover letter.

(h) The amount of funds requested. Squaxin requests the available 2% transportation planning funds and additional funds, 5% or \$35,000 whichever is greater.

(1) An identification of the funds requested by programs, functions, services, or activities, under section 106(a)(1) of the Act, including the Indian tribe or tribal organization's share of funds related to such programs, functions, services, or activities, if any, from any Departmental local, area, regional, or national level. See attached cover letter and related resolution.

(2) An identification of the amount of direct contract support costs, including one-time start-up or pre-award costs under section 106(a)(2) and related provisions of the Act, presented by major categories such as: NOTE: This whole section 2, regarding direct contract support costs may not be applicable if the tribe is not taking the roads program and staff. However, you will need to create and attach a budget or a statement that states the BIA and tribe will negotiate the budget and format. See attached original budget and indirect cost agreement.

- (i) Personnel (differentiating between salary and fringe benefits);
- (ii) Equipment;
- (iii) Materials and supplies;
- (iv) Travel;
- (v) Subcontracts; and
- (vi) Other appropriate items of cost.

(3) An identification of funds the Indian tribe or tribal organization requests to recover for indirect contract support costs. This funding request must include either:

- (i) a copy of the most recent negotiated indirect cost rate agreement; or
- (ii) an estimated amount requested for indirect costs, pending timely establishment of a rate or negotiation of administrative overhead costs.

(4) To the extent not stated elsewhere in the budget or previously reported to the Secretary, any pre-award costs, including the amount and time period covered or to be covered; and

(5) At the option of the Indian tribe or tribal organization, an identification of programs, functions, services, or activities specified in the contract proposal which will be funded from sources other than the Secretary.

(i) The proposed starting date and term of the contract. The proposed starting date and term of the contract shall be **three years** from the date of the signed contract.

(j) In the case of a cooperative agreement, the nature and degree of Federal programmatic involvement anticipated during the term of the agreement. Not applicable.

(k) The extent of any planned use of Federal personnel and resources. Not applicable.

(l) Any proposed waiver(s) of the regulations in this part. Not applicable.

(m) A statement that the Indian tribe or tribal organization will implement procedures appropriate to the programs, functions, services or activities proposed to be contracted, assuring the confidentiality of medical records and of information relating to the financial affairs of individual Indians obtained under the proposal contract, or as otherwise

required by law. See statement in the cover letter.

August 14, 2008

Mr. Joe Bonga, PE
Northwest Regional Office Director
BIA Division of Transportation
911 NE 11th Ave
Portland, OR 97232-4169

Dear Mr. Bonga,

Enclosed is a BIA IRR Model 108 planning contract application for the Squaxin Island Tribe. Squaxin will comply with the following statements:

The Squaxin Island Tribe will implement procedures appropriate to the programs, functions, services or activities proposed to be contracted, assuring the confidentiality of medical records and of information relating to the financial affairs of individual Indians obtained under the proposal contract, or as otherwise required by law.

The Squaxin Island Tribe will meet the minimum procurement, property and financial management standards set forth in Subpart F, subject to any waiver that may have been granted under Subpart K.

Squaxin requests roughly **\$37,000**, including \$35,000 from tribal construction shares and \$2,000 tribal planning shares, per original budget and original scope of work described in the contract application.

If you have further questions, please contact Lynn Scroggins or me at (360) 426-9781. Thank you for all your support.

Sincerely,

Brian Thompson
Director, Planning and
Community Development

**Squaxin Island Tribe
BIA IRR 2% Planning
Original Scope of Work**

1. Update transportation planning documents. Examples include tribe, fed, state, region inventories, priority lists, Transportation Improvement Programs (TIP), long-range transportation plan (LRTP). Goal: To update priority documents in a timely manner.
2. Coordinate and build stronger relationships with transportation related organizations. Examples include BIA IRR Region office, Washington State Department of Transportation (WSDOT), Federal Highway Administration (FTA), Mason County, Peninsula Regional Transportation Planning Organization (PRTPO), Tribal Transportation Planning Organization (TTPO), Northwest Tribal Technical Assistance Program (NW TTAP). Goal: To attend 1-2 more meetings per year per organization until full participation is attained.
3. Develop priority projects and programs as needed. Examples include Klah-Che-Min Dr improvement project, Reservation-Wide Safety project, traffic counting program, mapping program. Goal: To develop all priority projects and programs as identified on the transportation planning documents.

**Squaxin Island Tribe
BIA IRR 2% Planning
Original Budget**

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|---------------|----------|-----------------|
| Salary | \$17,177 | |
| Fringe | 7,043 | |
| Subtotal | | 24,220 |
| Travel | 1,000 | |
| Subtotal | | 25,220 |
| Indirect Cost | 11,780 | |
| Total | | \$37,000 |

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