



SQUAXIN ISLAND TRIBE

RESOLUTION NO. 09-94 OF THE SQUAXIN ISLAND TRIBAL COUNCIL

WHEREAS, the Squaxin Island Tribal Council is the Governing Body of the Squaxin Island Tribe, its members, its lands, its enterprises and its agencies by authority of the Constitution and Bylaws of the Squaxin Island Tribe, as approved and adopted by the General Body and the Secretary of the Interior on July 8, 1965; **and**,

WHEREAS, under the Constitution and the Bylaws and inherent sovereignty of the Tribe, the Squaxin Island Tribal Council is charged with the duty of protecting the health, security, education and general welfare of the tribal members, and with protecting and managing the lands and treaty resources and rights of the Tribe; **and**,

WHEREAS, the Squaxin Island Tribal Council has been entrusted with the creation of ordinances and resolutions in order to fulfill their duty of protecting the health, security, education, and general welfare of tribal members, and of protecting and managing the lands and treaty resources of the Tribe; **and**,

WHEREAS, the Squaxin Island Tribal Council delegated to the Squaxin Island Tribal Housing Commission the authority to create policies governing the Tribal Housing Program and to adjudicate interpretation of these policies; **and**,

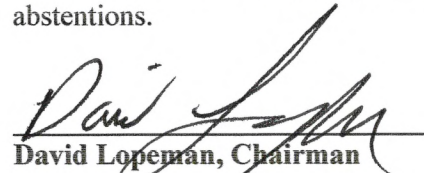
WHEREAS, the Squaxin Island Tribal Housing Commission has determined it necessary to make a revision to the Eligibility, Admission and Occupancy Policy; **and**,

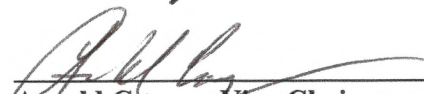
WHEREAS, the Squaxin Island Tribal Housing Commission and approved Change Three to the Eligibility, Admission and Occupancy Policy on October 23, 2009 by resolution 09-04; **and**,


NOW THEREFORE BE IT RESOLVED, that the Squaxin Island Tribal Council does hereby approve the following Change ~~Two~~ ^{Three} to the Eligibility, Admission and Occupancy Policy.

CERTIFICATION

The Squaxin Island Tribal Council does hereby certify that the foregoing Resolution was adopted at the regular meeting of the Squaxin Island Tribal Council, held on this 12 day of November, 2009, at which a quorum was present and was passed by a vote of 5 for, and 0 against with 0 abstentions.


David Lopeman, Chairman


Arnold Cooper, Vice-Chairman

Attested by: 
Pete Kruger Sr., Secretary



SQUAXIN ISLAND TRIBE

RESOLUTION NO. 09-04 OF THE SQUAXIN ISLAND TRIBAL HOUSING COMMISSION

WHEREAS, the Squaxin Island Tribal Housing a Commission is authorized under the Tribal Commissions and Committees Policy Ordinance and created by the Squaxin Island Tribal council under the Tribal Ordinance Establishing the Squaxin Island Housing Commission adopted by Resolution of the Tribal Council on October 8, 1998; and,

WHEREAS, under Squaxin Island Tribal Law, the Squaxin Island Tribal Housing a Commission is charged with the duty to serve as the advisory, decision-making, and policy authority for the Squaxin Island Tribal Housing Program; and,

WHEREAS, the Squaxin Island Tribal Housing Commission serves at the pleasure of the Squaxin Island Tribal Council with authority as delegated by the Tribal Council to create policies governing the Tribal Housing Program and to adjudicate interpretation of these policies; and,

WHEREAS, the Squaxin Island Tribal Housing Commission adopted the Eligibility, Admissions, and Occupancy Policy by Resolution 05-02, on April 1, 2005; **and**

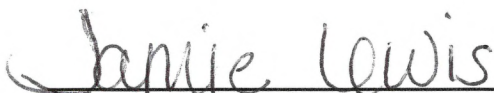
WHEREAS, the Squaxin Island Tribal Housing Commission has determined that it necessary to make changes to Eligibility, Admissions, and Occupancy Policy; **and**

WHEREAS, the Squaxin Island Tribal Housing Commission has reviewed Change Three of the Eligibility, Admissions, and Occupancy Policy; **and**


NOW THEREFORE BE IT RESOLVED, that the Squaxin Island Tribe Housing Commission does hereby approve Change Three to the Eligibility, Admissions, and Occupancy Policy.

CERTIFICATION

The Squaxin Island Tribal Housing Commission does hereby certify that the foregoing Resolution was adopted by phone poll of the Squaxin Island Tribal Housing Commission, on this 23rd day of October, 2009, at which a quorum was available and was passed by a vote of 3 for, and 0 against with 0 abstentions.


Jamie Lewis, Chairperson

Attested by: 
Mark West, Secretary-Treasurer


Julie Owens, Vice-Chairman

IV. Waiting List Administration

The Office of Housing shall maintain a waiting list for the lease, lease with option to purchase, and any other housing programs offered by the Department of Community Development. The list(s) shall be comprised of applicants determined to be eligible for participation in a housing program. The eligible applicants shall be placed on the waiting list(s) by order of the date of their approved application. Separate waiting lists may be maintained for different housing programs, and for different size housing units (see Section V, below). **A qualified individual residing in a multi-family unit (duplexes, fourplexes, etc.) may remain on the waiting list for a single family residence.**

B. Removal From Waiting List

The Office of Housing may remove an applicant from a waiting list for any of the following reasons:

- a. Failure of the applicant to meet the eligibility requirements of Section II, above. The applicant shall be notified in writing of the basis for the finding of ineligibility, and the applicant's right to appeal.
- b. Failure of the applicant to update their application, as required by Section III (A) (2), above.
- c. Death of the applicant.
- d. Written request by the applicant.
- e. **The rejection by an applicant of an offer of housing. See paragraph VI C (8) below.**

C. Notification to Selected Applicants.

Within five (5) days after an applicant has completed the screening

process and deemed suitable for admission, the applicant shall be notified in writing of their selection. The written notification shall include, but is not limited to the following:

1. A statement that the applicant has been selected for participation in a specific lease, lease with option to purchase, or other housing program managed by the Office of Housing.
2. A statement that the applicant shall be required to participate in mandatory counseling or training sessions prior to occupancy.
3. A statement that a lease, lease with option to purchase, or other agreements shall be executed prior to occupancy.
4. A statement that admission and contract execution is subject to a final income and eligibility verification.
5. The address, location, legal description, unit number, or type of services to be received (amount of assistance).
6. A statement that the applicant has 10 calendar days from receipt of the notice to either accept or reject the service, assistance or unit offered, said acceptance or rejection to be in writing, signed by the applicant, and delivered to the Office of Housing.
7. A statement that failure to respond within 10 calendar days from receipt of the notice shall be treated as a rejection of the offer.
8. A statement that a rejection of the offer shall result in the applicant's application ~~receiving a new date (date of formal rejection) and that it shall be placed at the bottom of the waiting list.~~ **being removed from any and all waiting lists.**