



## SQUAXIN ISLAND TRIBE

WEST 81 HIGHWAY 108  
SHELTON, WASHINGTON 98584  
(206) 426-9781

## RESOLUTION NO. 87-16 of the SQUAXIN ISLAND TRIBAL COUNCIL

**WHEREAS**, the Squaxin Island Tribal Council is the governing Body of the Squaxin Island Tribe of Indians by the authority of the Constitution and By-laws of the Squaxin Island Tribe as approved and adopted by the General Body and the Secretary of the Interior on July 8, 1965; and

**WHEREAS**, the Squaxin Island Tribal Council has been entrusted to provide for the social, health and economic well-being of the Squaxin Island Tribal Citizens; and

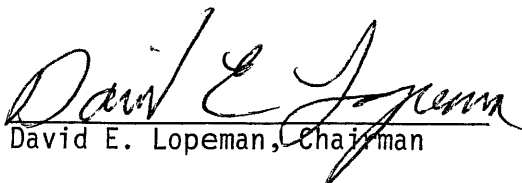
**WHEREAS**, the Squaxin Island Tribe is a member of the Northwest Intertribal Court System; and

**WHEREAS**, the Squaxin Island Tribal Council has reviewed the Northwest Intertribal Court System's proposed FY-88 Budget.

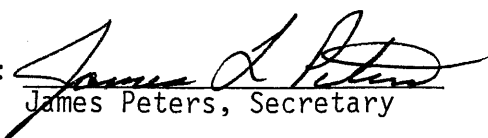
**NOW THEREFORE BE IT RESOLVED**, the Squaxin Island Tribe does hereby support and approve the Northwest Intertribal Court System's proposed FY- 88 Budget.

### C E R T I F I C A T I O N

The Squaxin Island Tribal Council does hereby certify that the foregoing Resolution was adopted at a regular meeting of the Squaxin Island Tribal Council, held on this 2<sup>nd</sup> day of April, 1987, at which time a quorum was present and passed by a vote of 4 for, and 0 against, and 0 abstentions.

  
David E. Lopeman, Chairman

  
Evie Allen, Vice Chairperson

Attested by:   
James Peters, Secretary



# NORTHWEST INTERTRIBAL COURT SYSTEM

121 FIFTH AVE. NORTH  
SUITE #305  
EDMONDS, WASHINGTON 98020

Phone: (206) 774-5808

ELBRIDGE COOCHISE  
Administrator & Chief Judge

## M E M O

TO: Governing Board Members  
FROM: Elbridge Coochise, Administrator *E Coochise*  
DATE: March 9, 1987

Re: BIA FY-88 Budget Proposal

For your information, you will find a copy of the BIA FY-88 Budget Proposal enclosed. This packet was mailed on March 6, 1987, to all tribal Chairpersons for their Tribes review and comments, and approval by resolutions.

Your follow-up would be appreciated to have the tribes submit to this office by April 24, 1987, so that you can act on the NICS resolution prior to submitting on June 1, 1987. Thank you.



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ELBRIDGE COOCHISE  
Administrator & Chief Judge

March 6, 1987

FOR  
COUNCIL  
NEXT  
MEETING.

Dear Mr. Chairman:

Enclosed is the proposed BIA FY-88 Budget for you review and comments. The amount is \$137,300., it is the same amount as FY-87.

We will need your support via letters of support or resolutions submitted by April 24, 1987 and the Governing Board of Directors will meet on May 8, 1987 to approve prior to submission on June 1, 1987. Your assistance is appreciated.

The Executive Committee met on February 26, 1987 and recommended the following:

PERSONNEL: no salary increases, but year-end bonus for all three employees not to exceed \$500.00 plus fringe of \$7.15 or \$35.75 on bonuses.

OPERATING: changes are as follows;

Insurance	+	\$ 163	(veh. liability increase)
Photocopier	-	900	(part of cost from ANA)
Office Rent	+	2,975	(due rate incr., 1 less grant)
Supplies	-	583	
Telephone	-	1,392	(per past year phone use)
Travel	-	\$ 771	(avail. after fixed costs)

Thank-you.

Sincerely,

Elbridge Coochise  
Administrator

EC/ea/BIA.FY-88

cc: Governing Board  
BIA - PAO, PSA, OPA



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## PROPOSED FY-88

### BUDGET OF SCHEDULED ALLOWABLE COSTS

#### PART I: PERSONNEL

<u>Salaries/Wages:</u>		\$71,000
Administrator/Judge	\$30,000	
Prosecutor	26,000	
Admin. Secretary	14,500	
Bonuses (3) year end	500	
Fringe Benefits (27.29%) + (7.15% Bonuses)		<u>19,278</u>
		\$90,278

#### PART II: FACILITIES, EQUIPMENT, SUPPLIES & SERVICES

Automobile Rental-GSA		4,020
Contractual:		13,250
Appellate	9,000	
Consultants/ Accounting	1,750	
Audit	2,500	
Insurance		2,156
Photocopier		1,920
Postage		840
Office Rental		11,799
Supplies		2,417
Telephone		6,600
Travel/Per Diem		<u>4,020</u>
		\$47,022

GRAND TOTAL COSTS.....\$137,300

BIA  
Costs.88

PROPOSED BUDGET EXPLANATION

FY-88

NORTHWEST INTERTRIBAL COURT SYSTEM

PERSONNEL:

Administrator/Chief Judge Full-time position to administer by monitoring system activity and supervise personel. To hear cases at participating tribes as judge.

Prosecutor Full-time position to present cases and provide prosecutorial services for the thirteen member tribes.

Administrative Secretary Full-time position to position to provide court clerk and secretarial support to the System's professional staff and office.

Bonuses (3)Year End Year end bonuses per bonus rate sheet based on years of service as no salary increases will be made in FY-88 due to the same amount of funding but a small bonus to employees is anticipated.

Fringe Benefits Fringe benefit package for the full-time employees, at the rate of 27.29 percent. Also, 7.15% for FICA on the bonuses of \$500 total.

WA Employment Security	5.40%
State Industrial Insurance	.68%
Medical/Dental	6.00%
Disability/Life Insurance	4.00%
FICA	7.15%
Pension Plan	4.06%
	<u>27.29%</u>

OPERATING EXPENSES:

Automobile rental GSA automobile rental at the rate of \$125 per month, plus mileage at the rate of \$.105 per mile. The current usage for the system is approximately 2000 miles per month. 2000 miles at 10.5¢ per mile is \$210. \$125 plus \$210 is a cost of \$335 per month.  
\$335 X 12 months = \$4,020

Contractual:

Appellate

This is for appeals judges and contract judges to sit in the absence of the chief judge. At the rate of \$750 per month.  
 $\$750 \times 12 \text{ months} = \$9,000$

Accounting/Consultants

This is for consultants who will be handling the auditing, and the accounting and bookkeeping duties for the system as required by the federal and state governments. Approximately \$2,500 is for the annual audit, which is one-half of the total audit costs or 1.8% of the 1.82% total budget, since the other half will be paid by another grant to NICS. \$250 per month is for monthly bookkeeping and reporting to the granting agencies to meet proper bookkeeping requirements. This is a yearly cost of \$3,000. This contract will pay for seven months as other 5 months will come from other grants ( $\$250 \times 7 \text{ months} = \$1,750$ ).  
 $\$2,500 + \$1,750 = \$4,520$

Insurance

Based on premiums quoted and current rates for the following coverages:

Malpractice Insurance (Prosecutor)	\$ 490
Employee Dishonest Bond Ins.	\$ 406
Vehicle, Business package and General Liability Insurance	\$1095
Washington State Bar Dues	\$ 165
Total insurance costs for the system are.....	\$2,156

Photocopier

Based on the current rental rate of the photocopier. The rate is \$320 per month with six of the months being paid by another grant to NICS.  
 $\$320/\text{month} \times 6 \text{ months} = \$1,920$

Postage

This is at a monthly rate of \$70 per month for postage and postage meter rental. Again, part of the actual costs will be paid from other grants.  
 $\$70/\text{month} \times 12 \text{ months} = \$840$

Office Rent

Includes base rent of \$1,225 plus I.O.C. costs of \$56 (heating, lights, air conditioning, etc.), and janitorial costs of \$30 per month for a total monthly cost of \$1,311.  
\$1,311/month X 9 months = \$11,799  
NOTE: The other months costs will be paid from another grant to NICS.

Supplies

This is for general office supplies and bank costs (excluding interest) incurred and for typewriter maintenance, fees due to the state and to other organizations to carry out the System's work.  
\$201.41 month X 12 months = \$2,416.92

Telephone

Telephone costs are based on past year's costs in the amount of \$550 per month.  
\$550/month X 12 months = \$6,600

Travel/Per Diem

This is for travel and per diem for the appellate judges, consultants, contract judges, and staff. Although this is not sufficient to carry out the work, it is the balance left after allocating the fixed costs and necessary operating costs.  
\$335/month X 12 months = \$4,020

FY - 87

BUDGET OF SCHEDULED ALLOWABLE COSTS

PART I: PERSONNEL

<u>Salaries/Wages:</u>		\$70,500
Administrator/Judge	\$30,000	
Prosecutor	26,000	
Admin. Secretary	14,500	
 Fringe Benefits (27.29%)		<u>19,240</u>
		\$89,740

PART II: FACILITIES, EQUIPMENT, SUPPLIES  
& SERVICES

Automobile Rental - GSA		4,020
Contractual:		13,280
Appellate	9,000	
Consultants/ Accounting	1,760	
Audit	2,520	
Insurance		1,993
Photocopier		2,820
Postage		840
Office Rental		8,824
Supplies		3,000
Telephone		7,992
Travel/Per Diem		<u>4,791</u>
		\$47,560
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GRAND TOTAL COSTS.....\$137,300



NORTHWEST INTERTRIBAL COURT SYSTEM  
BUDGET FY-87

<u>LINE ITEM:</u>	<u>BIA 10-1-86</u>	<u>ANA 10-1-86</u>	<u>NWAF 7-1-86</u>	<u>OTHER</u>	<u>TOTAL BUDGET</u>
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PERSONNEL:			6-30-87		
Administrator	\$30,000				\$ 30,000
Prosecutor	26,000				26,000
Code Developer		24,500			24,500
Administrative Secretary	14,500				14,500
Code Project Secretary		14,500			14,500
Fringe 23.23% *(27.29%)	<u>19,240*</u>	<u>9,060</u>			<u>28,300</u>
	<u>\$89,740</u>	<u>\$48,060</u>			<u>\$137,800</u>

OPERATING EXPENSES:

Automobile rent GSA	4,020				\$ 4,020
Insurance	1,993	490			2,483
Photocopying	2,820	4,800			8,420
Postage	840	840			2,080
Rent	8,824	2,900			12,924
Supplies	3,000	3,000	1,200		6,500
Telephone	7,992	4,200			13,392
Travel/Per Diem	<u>4,791</u>	<u>10,000</u>	<u>3,920</u>		<u>18,711</u>
	<u>\$34,280</u>	<u>\$26,230</u>	<u>\$8,020</u>		<u>\$ 68,530</u>

CONTRACTUAL:

Appellate	9,000				\$ 9,000
Accounting/Audit	2,520	1,000			4,520
Bookkeeping	1,760	1,000			3,760
Law Clerks		5,200			5,200
Code Writers		10,000			10,000
Secretary			2,000		2,000
Outreach Wkrs./Com. Bds.Ct.			38,880		38,880
Comm. Bds. Coordinator			5,100		5,100
	<u>\$13,280</u>	<u>\$17,200</u>	<u>\$45,980</u>		<u>\$ 78,460</u>

TOTALS	<u>\$137,300</u>	<u>\$91,490</u>	<u>\$56,000</u>		<u>\$284,790</u>
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