

SQUAXIN ISLAND TRIBE

RESOLUTION NO. 90-31 of the SQUAXIN ISLAND TRIBAL COUNCIL

WHEREAS, the Squaxin Island Tribal Council is the Governing Body of the Squaxin Island Tribe of Indians by the Authority of the Constitution and By-laws of the Squaxin Island Tribe as approved and adopted by the Genreal Body and the Secretary of the Interior on July 8, 1965; and

WHEREAS, the Squaxin Island Tribal Council has been entrusted to provide for the social, Health and economic well-being of its members; and

WHEREAS, the Squaxin Island Tribal Council has established standing and ad hoc advisory committees.

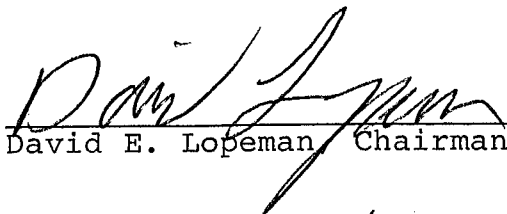
WHEREAS, the Squaxin Island Tribal Council sees the need for policies and procedures to govern activities of advisory committees; and

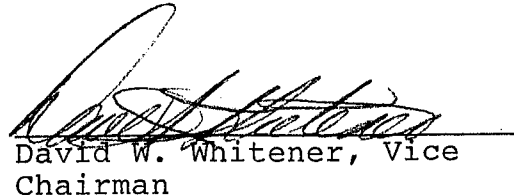
WHEREAS, the Squaxin Island Tribal Council has developed a POLICY FOR ADVISORY COMMITTEES.

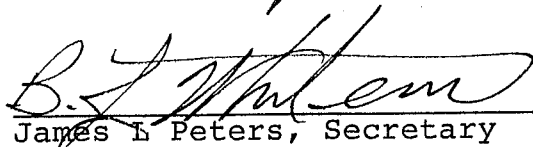
NOW THEREFORE BE IT RESOLVED, that the Squaxin Island Tribal Council does hereby adopt the attached SQUAXIN ISLAND TRIBAL POLICY FOR ADVISORY COMMITTEES, effective June 7, 1990.

C E R T I F I C A T I O N

The Squaxin Island Tribal Council does hereby certify that the foregoing Resolution was adopted at a regular meeting of the Squaxin Island Tribal Council, held this 14th day of June, 1990 at which time a quorum was present and passed by a vote of 3 for and 0 against with 0 abstentions.


David E. Lopeman, Chairman


David W. Whitener, Vice
Chairman


James E. Peters, Secretary

POLICY FOR ADVISORY COMMITTEES

The Squaxin Island Tribal Council shall establish standing and ad hoc (single purpose, short lived) advisory committees by resolution for the following purposes::

1. Review, recommend changes, and develop ordinances, regulations and policies.

2. Advise the Council regarding a particular matter. These ad hoc committees normally will be appointed for a specified period of time.

3. Be a communication link between the community, staff and Council.

The committee name, general purpose, number of members, term of office, and required meeting frequency will be specified in the Council resolution establishing the committee. The Council will select the committee members (Art.VI, Sec.5, Tribal Constitution). Tribal Council members may not serve on committees.

Each committee will write a mission and goal statement (charter or by-laws) and will submit it within three months after the committee is established to the Council for approval.

Each committee will establish regular meeting dates and publicize the schedule.

Special meetings, called by the Council, committee chairperson or a majority of the committee, will be scheduled at least three days in advance and notices will be placed at the old and new tribal centers.

Each committee member will be personally notified by mail and by telephone.

Any Council member may authorize an emergency meeting with less than three days notice to committee members.

Emergency meetings may be conducted by telephone with the same quorum rules.

All committee members must be notified of emergency meetings. (Notification of committee members and the tribe in general shall be the responsibility of the staff member assigned to the committee.)

A quorum shall be the majority of the committee members.

All votes taken must be by a full committee majority to be considered as a legitimate vote. (For example, a seven member committee may conduct business with four members present but the vote must be unanimous to be official.) Council appointed alternates may be used to achieve a full or quorum committee.

committee members over the phone.

Minutes of all meetings will be kept, published and distributed within seven working days by the staff representative to the committee. As a minimum the tribal council and members of the committee will be provided a copy of the minutes after they are verified by the committee chairperson.

The committee chairperson will be given the opportunity to make a report at the annual meeting of the General Council.

The tribal administrative director or Enterprises director, as appropriate, will appoint a non-voting staff representative to each committee. A council appointed voting member who is also a staff member may act as the staff representative as well.

The following committees have been established and are reaffirmed:

COMMITTEE TITLE NO. OF MEMBERS TERM OF OFFICE MEETING FREQUENCY
(All staggered)

COMMITTEE TITLE	NO. OF MEMBERS	TERM OF OFFICE	MEETING FREQUENCY
Fish	7	Three years	Quarterly
Shellfish	7	Three Years	Quarterly
Personnel	5	Two Years	Twice Yearly
Health, Education and Welfare	5	Two Years	Quarterly
Hunting	7	Three Years	Twice Yearly
Law Enforcement	5	Two Years	Twice Yearly
Heritage	7	Two Years	Quarterly
Staff Retirement (Ad Hoc)	7*	Until completed	As called by chair
*One representative, appointed by the tribal administrative director and Enterprises director, from management, health, law, natural resources, administration, Enterprises and a chairperson.			
Fireworks (Ad Hoc)	7*	Indefinite	Monthly from Feb. to Sep.
*One representative from each of the groups receiving proceeds: Seniors, adult education, pre-school, law enforcement, youth and prevention.			
Squaxin Island Park (Ad Hoc)	9	Until completed.	As called by chair.

Each meeting, regular, special and emergency, must have an agenda. Items not on the agenda may be discussed, but no official action may be recommended.

The agenda for regular meetings will be posted five days before the meeting and will be mailed to the committee members.

The agenda for special meetings will be posted three days before the meeting and will be given to committee members over the phone.

Minutes of all meeting will be kept, published and distributed within seven working days by the staff representative to the committee. As a minimum the Tribal Council and members of the committee will be provided a copy of the minutes after they are verified by the committee chairperson.

The committee chairperson will be given the opportunity to make a report at the annual meeting of the General Council.

The Tribal Administrative Director or Enterprises Director, as appropriate, will appoint a non-voting staff representative to each committee. A Council voting member who is also a staff member may act as the staff representative as well.

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